

BREDE PRIMARY SCHOOL COVID-19 RISK ASSESSMENT – SEPTEMBER 2021 UPDATE

Workplace	Brede Primary School	Likelihood (L)	X	Severity (S)
Department	Education	Almost Impossible	1	Insignificant (minor injury, no time off)
Risk Assessor	N.Cummins, S.Bulgin, N.Ledger	Unlikely	2	Minor (injury and up to 7 days off)
Room/Area	School site	Possible	3	Moderate (injury causing more than 7 days off)
Activity/Task	Managing Covid-19 in a school setting	Likely	4	Major (death or serious injury)
Date	09/12/21	Almost Certain	5	Catastrophic (multiple deaths)
Benefit of activity	Safety of pupils, staff and visitors to the school during the covid-19 pandemic	Low = 1-8	Medium = 9-14	High = 15-25

Schools should share the results of their risk assessment with their workforce (including local union representatives). If possible, they should consider publishing it on their website to provide transparency of approach to parents, carers and pupils (HSE would expect all employers with over 50 staff to do so).

The [DfE latest documents and guidance webpage](#) is being updated regularly

What are the significant, foreseeable, hazards? (the dangers that can cause harm)		Who is at Risk?	Control measures	Risk Rating			What additional control measures can be put in place to reduce the risk further?	Revised Risk Rating		
				L	S	R		L	S	R
1.	<p>Potential transmission to clinically vulnerable staff and pupils</p> <p>Guidance is available in the Actions for schools during the Coronavirus Outbreak</p>	All members of school community	<p>The UK Clinical Review Panel has recommended that no children and young people under the age of 18 should be considered CEV and under-18s should be removed from the Shielded Patient List. The chief executive of the UK Health Security Agency and head of NHS Test and Trace has written to parents of these children to inform them.</p> <p>Children and young people previously considered CEV should attend school and should follow the same COVID-19 guidance as the rest of the population. However, if advised to isolate or reduce their social contact by their specialist, due to the nature of their medical condition or treatment, rather than because of the pandemic, they should continue to follow the advice of their specialist.</p> <p>Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV people may wish to think particularly carefully about the additional precautions they can continue to take. Further information can be found in the guidance on protecting people who are CEV from COVID-19.</p>	4	3	12				

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			<p>An Individual Risk Assessment will be created to help identify any additional action that needs to be taken to mitigate risks for any CEV members of staff or anyone with risk factors which make them more vulnerable to Covid 19. This includes pregnant members of staff.</p> <p>Brede Primary will work in partnership with local communities to reinforce individual and household risk reduction strategies relevant to the school community PHE review of the impact of Covid-19 on BAME groups</p> <p>The school will continue to assess the health and safety risks to staff and meet their equality duties as per their local procedures.</p> <p>Governors and leaders will pay regard to the wellbeing of all staff including the headteacher.</p> <p>Schools should ensure they have explained to all staff the measures they are proposing putting in place and involve all staff in that process.</p>							
2.	Risk of ongoing contamination from pupils and staff	All members of the school community	<p>It is no longer necessary to keep pupils in consistent groups or 'bubbles'. Assemblies can resume and there is no longer a need to make alternative arrangements to avoid mixing at lunch. Music and PE lessons can continue as normal. However, the school will ensure that control measures are in place and well communicated:</p>	4	3	12				

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		<p>Hand hygiene: Frequent and thorough hand cleaning is regular practice. The school ensures that pupils clean their hands regularly with soap and water or hand sanitiser.</p> <p>Brede ensures sufficient and proportionate handwashing supplies and cleaning materials are available. Where a sink is not nearby, we provide hand sanitiser in classrooms and other learning environments.</p> <p>Respiratory hygiene: The 'catch it, bin it, kill it' approach continues to be adhered to in school.</p> <p>Cleaning: Areas and equipment are cleaned daily with a particular focus on frequently touched surfaces</p> <p>The school follows the government guidance on cleaning of non-healthcare settings.</p> <p>Ventilation: The school will be well ventilated with windows and doors opened to create air flow.</p> <p>C02 monitors have been put in each classroom as of 8th November.</p>							

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		<p>Any poorly ventilated spaces will be identified in the risk assessment and steps taken to improve fresh air flow in these areas, giving particular consideration to when holding events where visitors such as parents are on site.</p> <p>The Health and Safety Executive guidance on air conditioning and ventilation during the COVID-19 pandemic and CIBSE COVID-19 HYPERLINK "https://www.cibse.org/coronavirus-covid-19"advice provides more information.</p> <p>Contingency plan:</p> <p>The school will call the dedicated advice service who will escalate the issue to the local health protection team, where necessary and advise if any additional action is required</p> <p>We would revert back to our much stricter January 2021 Covid-19 Risk Assessment for as long as DfE recommends - with social distancing, class bubbles, staggered breaks and start/finish times, staff mask wearing in communal areas and reduced numbers of staff in rooms. No music lessons that involve singing and dancing inside. Full school assemblies would be stopped. Full</p>							

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		<p>details can be found on the January 2021 risk assessment.</p> <p>The contingency plan below outlines extra action to take if the number of positive cases substantially increases. This is because it could indicate transmission is happening in the setting. The thresholds, detailed below, can be used by settings as an indication for when to seek public health advice if they are concerned. For most education and childcare settings, whichever of these thresholds is reached first:</p> <ul style="list-style-type: none"> 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or <p>10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period</p> <p>The school has communicated to parents that pupils should not come into school if they have symptoms or have had a positive test result.</p> <p>Anyone who develops COVID-19 symptoms, will be sent home and told to follow public health advice.</p> <p>If a pupil is awaiting collection, they will be left in a room on their own if possible and safe to do so. A window will be opened for fresh air ventilation if</p>							

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		<p>possible. Appropriate PPE will also be used if close contact is necessary in that time.</p> <p>In the event of an outbreak or closure, the school will arrange for a deep clean to be carried out before pupils and staff who can return do so. All mitigations will be put back in to place as above and on our January 2021 risk assessment.</p> <p>Further information on this can be found in the <u>use of PPE in HYPERLINK "https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care"education, childcare and children's social care settings guidance.</u></p> <p>Testing</p> <p>Staff are advised to undertake twice weekly home LFD's.</p> <p>All individuals who have been identified as a close contact of a suspected or confirmed case of the Omicron variant of COVID-19, irrespective of vaccination status and age, will be contacted directly and required to self-isolate immediately and asked to book a PCR test. They will be informed by the local health protection team or</p>							

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		<p>NHS Test and Trace if they fall into this category and provided details about self-isolation.</p> <p>Further actions for educational settings may be advised by a local Incident Management Team (IMT) investigating a suspected or confirmed case of the Omicron variant of COVID-19.</p> <p>Parents have been made aware that pupils with a positive LFD test result should self-isolate in line with the <u>stay at home guidance for households with possible or confirmed coronavirus (COVID-19) infection</u>. They will also need to get a <u>free PCR test to check if they have COVID-19</u>.</p> <p>Whilst awaiting the PCR result, the individual should continue to self-isolate. Additional information on <u>PCR test kits for schools and further education providers</u> is available.</p> <p>The school will maintain its capacity to deliver high-quality remote education for the next academic year, for pupils who are of compulsory school age and pupils who are below compulsory school age but who would usually be taught in a class with compulsory school aged children (most commonly in a reception class). Including for pupils who are abroad and facing challenges to</p>							

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		<p>return due to COVID-19 travel restrictions, for the period they are abroad.</p> <p>The remote education provided will be equivalent in length to the core teaching pupils would receive in school. The school will work collaboratively with families and put in place reasonable adjustments so that pupils with special educational needs and disabilities (SEND) can successfully access remote education. Full expectations for remote education, support and resources can be found on this link: https://get-help-with-remote-education.education.gov.uk/</p> <p>Some pupils may be experiencing a variety of emotions in response to the COVID-19 pandemic, such as anxiety, stress or low mood. The school will access useful links and sources of support on promoting and supporting mental health and wellbeing in schools.</p> <p>Educational visits can resume with risk assessments in place which include systems of controls at the destination. Check the provider has assessed the risk and implemented appropriate control measures. Any attendance restrictions should be reflected in the visits risk assessment and setting leaders should consider carefully if the educational visit is still appropriate and safe. Only</p>							

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		<p>students who are attending the setting should go on an educational visit. Education settings should consult the health and safety guidance on educational visits when considering visits*.</p> <p>(*When planning a trip or educational visit, staff involved MUST ensure there is adequate financial protection in place in the event of a COVID-19 cancellation. Ask the school bursar to consult with your insurers to find out if there are any COVID-19 exceptions.)</p> <p>The school will continue to offer wraparound provision, such as breakfast and after-school clubs, for those children eligible to attend school to help support the children of critical workers.</p> <p>Face Coverings</p> <p>The school has a small contingency supply of face masks available. (Children of primary school age and early years children are advised not to wear face coverings.)</p> <p>The school has a process for managing face coverings in school that is clearly communicated. (Safe wearing of face coverings requires cleaning of hands before and after touching – including to remove or put them on – and the safe storage of</p>							

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			<p>them in individual, sealable plastic bags between each use.)</p> <p>In primary schools, it is recommended that face coverings should be worn by staff and adults (including visitors) when moving around in corridors and communal areas. Health advice continues to be that children in primary schools and early years children should not be asked to wear face coverings. Face coverings do not need to be worn when outdoors.</p> <p>The school Caretaker will ensure that school has enough tissues and bins available to support pupils and staff to follow the 'catch it, kill it, bin it' approach. (Reinforce routines of using a tissue to cough or sneeze and bins for tissue waste.)</p> <p>We ensure all the usual building checks are undertaken to make the school safe.</p> <p>Health and Safety, and safeguarding policies and practices are being kept up to date in line with current DfE guidance.</p> <p>Risk assessments are under regular review in line with government guidance.</p>							
3.	Site Safety risks <ul style="list-style-type: none"> • Fire procedures • Lockdown 	All members of the	SLT lead identified.	4	3	12				

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	<ul style="list-style-type: none"> • Movement for lunch / transitions • Toilets • Security including risk of theft • Data breaches 	school community	<p>Continue taking the attendance register and following up any absences in line with statutory guidance.</p> <p>School to follow risk assessments for premises and accessing outside equipment and areas.</p> <p>Toilets to be cleaned regularly and pupils must be encouraged to clean their hands thoroughly after using the toilet.</p> <p>Share any updated fire evacuation information with all staff during daily briefing and with children.</p> <p>High expectations of how children move around school upheld by all members of staff.</p> <p>Any incidents are logged, and the risk assessment is evaluated, and changes made as a result of lessons learned.</p>							
4.	Risk of transmission between parents and pupils during school drop-off and collection times	All members of the school community	Any parents who have had a positive test or who are displaying symptoms of COVID-19 should not be attending the school.	3	3	9				
5.	Risks of possible transmission to pupils who travel to school by dedicated school transport (including statutory provision) or wider public transport	Pupils	Recommend to parents and carers that face masks are worn in enclosed and crowded spaces where pupils may come into contact with people they don't normally meet. This includes public transport and dedicated transport to school or college.	3	3	9				

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	The Actions for schools during the Coronavirus Outbreak details the framework for transporting pupils to and from schools									
6.	Risk of ongoing contamination from people (staff, parents/carers, visitors, contractors and/or deliveries) coming into school	All members of the school community	<p>Volunteers and visitors are welcome to visit schools but should be made aware of the control measures.</p> <p>Before visitors attend performances or sporting events, the school will encourage them to self-assess for symptoms of coronavirus (COVID-19), and take a Lateral flow test at home prior to the event if possible.</p> <p>(In primary schools, it is recommended that face coverings should be worn by staff and adults, including visitors when moving around in corridors and communal areas.)</p> <p>The school will ensure contractors, school meal providers and cleaning contractors can fulfil all risk assessment requirements.</p> <p>Communicate clearly that anyone displaying symptoms of COVID-19 should not attend school and arrange to take a PCR test as soon as possible.</p>	4	3	12				

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			Arrangements for strict handwashing/sanitising procedures in place as soon as pupils/staff/visitors/contractors arrive in school in the foyer.							
7.	Risk that contamination exists within the school environment due to ineffective hygiene measures.	All members of the school community	Regular cleaning will take place of equipment and areas as needed throughout the day. All handwashing sinks, soap dispensers, hand gel etc. are checked every day to ensure stock levels are adequate. Caretaker inspects site daily to ensure good/effective hygiene levels.	3	3	9				
8.	Risk of transmission from pupils and staff who have been in contact with the virus and/or are showing signs of having the virus (a new, continuous cough or a high temperature)	All members of the school community	*The PCR test kits sent to schools can be used in the exceptional circumstance that an individual becomes symptomatic, and schools believe they may have barriers to accessing testing elsewhere. It is for schools to determine how to prioritise the distribution of their test kits in order to minimise the impact of the virus on the education of their pupils.* PCR kits can be given directly to staff or parents and carers collecting a child who has developed symptoms at school. If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell (anosmia), they will be sent home	4	3	12				

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9.	Contingency planning	All pupils and staff	We have a basic contingency plan in place (which can be found within this risk assessment) and we are in the process of updating that in more detail in a separate document. Once complete it will be reviewed regularly to ensure its accuracy and relevant to all current guidelines. We also have access to the ESCC Health and Safety team for advice, as well as access to Dfe and Government documents and policies full of additional information and guidance.	3	3	9				

Action Plan (when will the above additional control measures be implemented and by whom?)

Action	By Whom?	Deadline	Date Completed
C02 monitors to be provided for schools.	Government		8 th November 2021

Signature and review

Name of Manager:	N.Cummins	Signature of Manager:		Date:	09/12/2021
1st review undertaken on:		Signature of Manager:		Date:	
2nd review undertaken on:		Signature of Manager:		Date:	

3rd review undertaken on:		Signature of Manager:		Date:	
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