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# BREDE PRIMARY SCHOOL PROSPECTUS



Executive Headteacher: Julie Knock

Head of School and SENDCO: Sarah Bulgin

# WELCOME TO BREDE PRIMARY SCHOOL

Ofsted Feb 2022:

**“Teachers have high expectations of pupils, and as a result, pupils have high aspirations for themselves. Pupils know that teachers expect them to work hard. Pupils respond to this in their very positive attitudes to learning. They achieve well and apply their learning successfully.”**

Dear Parents and Carers,

Thank you for your interest in our school. We hope that this prospectus will give you a feel for what we offer, achieve and aspire to attain.

Brede is a small school with the original building established in 1872. The staff and governors are dedicated to ensuring that every child reaches their full potential. We provide education for children between the ages of 4 and 11 and are situated in the heart of the beautiful East Sussex countryside with close links to our local community. The village recreation ground is used regularly by the school in addition to our attractive school grounds.

Country Buttercups are an independent local nursery operating on the school site. They offer Early Years provision from 0-5 years. We have very good transition links with them for parents who want their children to join Brede in Reception.

This prospectus can only give a snapshot of Brede Primary School, we encourage you to make an appointment to visit us and see all that we can offer your child. A warm and friendly welcome awaits you.

Yours sincerely

Julie Knock  
Executive Headteacher



## **Our School Values are:**

**Responsibility    Inquisitiveness    Confidence    Inspiration    Respect**

### **Our Vision Statement**

**Our school vision is that every member of our school community will be:**

- **A Confident Individual**
- **An Inspired and Inquisitive Learner**
- **A Responsible and Respectful Citizen**

**What this means at Brede Primary School:**

#### **A Confident Individual...**

- engages in new experiences,
- has high self-worth and self-esteem,
- is becoming independent,
- can navigate the world safely.

#### **An Inspired and Inquisitive Learner...**

- has a love of learning, driven by a sense of curiosity,
- can apply creativity and innovation to improve learning,
- is reflective and not afraid to get things wrong,
- is empowered to fulfil their dreams.

#### **A Responsible and Respectful Citizen...**

- feels nurtured and safe, with an awareness of their own health needs
- is a responsible and caring member of the community,
- listens and respects other people's opinions and ideas,
- displays the morals and ethics to be a global citizen.

### **School Admissions Policy**

East Sussex County Council makes arrangements for the admission of children to this school at age 4+. Further information can be obtained from the School Admissions Section, Education Department, County Hall, Lewes (Tel: 0300 330 9472) or online [www.eastsussex.gov.uk](http://www.eastsussex.gov.uk)

For those parents considering Brede School, the following information might be useful: Planned admission limit for 2022 is 20 pupils.

The school accepts children from a wide area including Hastings, Rye and outlying villages. The journey from the northern outskirts of Hastings takes roughly fifteen minutes via Westfield or Ore.

### Admission priorities for community and voluntary controlled schools in East Sussex

The priorities below will be used to decide who gets a place at community and voluntary controlled infant, primary and secondary schools:

Priority 1: Looked after children and children who were looked after, but ceased to be so because they were adopted (or subject to residence orders or special guardianship orders) immediately following being looked after. See [Explanation of words and phrases](#).

Priority 2: Children who will have a brother or sister at the school (or linked junior school) at the time of admission and who live at the same address, within the predefined community area.

Priority 3: Other children living within a predefined community area.

Priority 4: Children who will have a brother or sister at the school (or linked junior school) at the time of admission who live at the same address, outside the predefined community area.

Priority 5: Other children.

### Tiebreaker

In the event of oversubscription within any priority, place allocation will be decided by prioritising applications on the basis of home to school distance measured in a straight line. This will be measured from the address point in the school (supplied by Ordnance Survey) to the address point in the family home. For split site schools, we will measure to the site where the child will attend for the majority of lessons at the point of entry.

In the event that applicants cannot be prioritised using the tiebreaker because the distance measurements are the same, the Authority will use random allocation to decide which children will be offered the remaining places. This will be done electronically using the Authority's admissions software.

***\* Children who have a brother or sister who joined the school prior to 1 September 2017 and who is still on roll will be admitted under the previous arrangement which gave priority to brothers and sisters regardless of whether they live in the pre-defined community area or not. Where a child has been unable to secure a place at a school in his/her community area and has been directed to attend a school outside the community area as an alternative, any applications for younger siblings to attend the school will be treated as if the family were resident in the community area, as long as the sibling will still be attending the school when the younger child starts.***

## **Twins and children from multiple births (all community and voluntary controlled schools).**

Where the admission of both twins or all siblings from a multiple birth would cause the school to rise above its Planned Admission Number, both twins or all of the siblings will be admitted. Where the admission of the additional child or children from multiple births to an infant class would result in the PAN rising above 30 (or multiples of 30), the additional child/children would be exceptions to the Infant Class Size legislation throughout the infant phase or until the number in the year group reduced to the PAN.

### **Class Organisation**

Whilst at Brede School all children will begin in our Reception class. They then move onto Key Stage One (Years 1 and 2), and finally, Key Stage Two, (Years 3, 4, 5 and 6).

In common with other small rural schools, the classes at Brede School have pupils from mixed academic age ranges e.g. Y5/6, although every effort is made to keep our reception children together in their own class.

### **Pupil Attainment**

#### **KEY STAGE 2 SATs results**

##### **2023**

<b>Subjects</b>	<b>Expected Standard</b>	
	<b>2022/23</b>	<b>National</b>
<b>Reading</b>	79%	73%
<b>Writing</b>	68%	71%
<b>Mathematics</b>	84%	73%
<b>English and Mathematics Combined</b>	74%	59%

### **Curriculum**

We believe in an imaginative and adventurous approach to topic based learning. The curriculum is a structured framework of Learning Journeys. RE is taught using the East Sussex agreed local syllabus. Other subjects are taught on a cycle using whole school learning journey themes or discrete units of work to ensure that children do not repeat an area of study. The children's own interests are taken into account at the planning stage and our curriculum is designed to allow children the opportunity to reflect on beliefs, values and the more profound aspects of human experience. They learn about right and wrong, British values and develop a respect for diversity in relation to religion, gender, race, culture and disability. Artistic and sporting opportunities offer our children the chance to appreciate theatre, music, art and literature as well as building their self-esteem and confidence. The website and weekly Brede Bulletin provide further information.

Our aim is to ensure that we offer a broad and balanced curriculum designed to meet the needs of our pupils and equip them with the skills to be life-long learners ready for an ever changing 21st Century.



For more information regarding the subjects taught within our curriculum, please visit the school website: <https://brede.e-sussex.sch.uk/school-life/curriculum/>

### **Relationships and Sex Education**

Relationships and Sex education is dealt with as part of the Personal, Social and Health Education (PSHE) and Science topics that each class teacher undertakes with their children. The policy statement is available on the school website: [RSHE-09-2022.pdf \(brede.e-sussex.sch.uk\)](#). Parents have the right to withdraw their children from sex education when it is not part of the National Curriculum for Science.

### **Children with special educational needs**

The school continues to provide a wide and balanced curriculum for each pupil and monitors the needs of the pupils to ensure that they have full access to the curriculum, in all areas. Where it is recognised that a pupil needs extra support this is provided through a variety of ways:

- ❖ Additional curriculum support provided by the class teacher and teaching assistants within the classroom environment.
- ❖ Specific intervention groups to target support: this may cover educational needs, social, or behavioural needs.
- ❖ Through liaising with outside agencies, both for assessment purposes and for providing guidance on the support, required resources and planning intervention.

The SENDCo, Mrs Bulgin, consults with colleagues and parents regarding children with additional needs and continuously monitors the children's progress, development and the nature of their needs

The class teacher and SENDCo work together initially to assess a child's needs. Then in consultation with parents/ carers, as well as relevant outside agencies, an Additional Needs Plan is created. It provides small steps to achieving targets. Interventions are put in place to support children in achieving their targets.

A child who requires support, beyond that of an Additional Needs Plan, may require a statutory assessment: a process that requires input from many agencies involved in the pupil's development, and may lead to an Education and Health Care Plan in a small number of cases.

As a school we positively promote inclusion and work together actively to ensure that we can provide the opportunities for every child to reach their full potential and to celebrate success.

High attaining children are identified through our pupil progress review meetings. Lessons will provide them with additional challenge and they are given every opportunity to develop mastery in a subject. Extracurricular activities also give these children opportunities e.g. creative writing groups and workshops at local primary and secondary schools.

Please see our [website](#) for further information regarding our Local Offer and SEN report.

## **School hours**

The school day officially begins at 8.45am. Lunch is 12.00 until 1.00 pm. Morning break is 10.40 am to 10.55. School ends at 3.15pm. More information about attendance can be found on the website [here](#).

## **Term Dates 2023/2024**

### **Term 1**

Ends Fri 20th Oct 2023

### **Term 2**

Mon 31st Oct – Thurs 15<sup>th</sup> Dec 2023

### **Term 3**

Tues 3rd January 2024 – 09<sup>th</sup> Feb 2024

### **Term 4**

Mon 19<sup>th</sup> Feb 2024 – Thu 28<sup>th</sup> March 2024

### **Term 5**

Mon 15<sup>th</sup> April 2024 - Fri 24<sup>th</sup> May 2024

### **Term 6**

Mon 03<sup>rd</sup> June 2024 – Fri 19<sup>th</sup> July 2024

Further information on term dates and when school is closed can be found on the school website: [Term Dates | Brede Primary School](#)



## **Statutory Policies**

The school is required to adopt a number of statutory policies that include behaviour, attendance, child protection, special needs and complaints procedure. These can be found on the website: [www.brede.e-sussex.sch.uk](http://www.brede.e-sussex.sch.uk)

## **Safeguarding children**

Parents should be aware that the school will take any reasonable action to ensure the safety and welfare of its pupils. In cases where the school has reason to be concerned that a child may be subject to ill-treatment, neglect or other forms of abuse, staff have no alternative but to follow the Local Authority Safeguarding Procedures and inform Children's Services of their concerns. We will explain our professional and statutory responsibilities and try to give every assurance as to the reasons for our actions. Brede is part of Operation Encompass, working closely with local police to protect children from harm. Copies of our Safeguarding and Online Safety policies are available from the office or the website.

## **Homework**

Homework is set by teachers on Wednesdays and is expected in on Mondays.

### **Key Stage One (including Reception, if appropriate):**

All children should read daily to, or share a book with an adult for approximately ten minutes each night.

Each child will be given an appropriate group of spellings to practise at home. There may be other pieces of work to complete, details will be provided by the class teacher.

### **Key Stage Two**

All children should read daily to, or share a book with an adult for approximately fifteen minutes each night.

Spellings will be sent home each week. In addition there will be work from other areas of the curriculum set by the teacher. Year Six children may also be set extra revision tasks, details will be provided by the class teacher.

## **Communication with Parents**

Regular communication with parents and carers is of great importance to everyone who is involved in the school. Any urgent messages and information are sent via our ParentMail App. The 'Brede Bulletin' is a regular newsletter also sent through ParentMail and can be found on the website. Staff are on duty on the playground at either end of the day for a brief word. They will be happy to see you after school by appointment if you want a longer discussion. Important messages can be sent via the school office email or by note if the class teacher is unavailable.

There are three formal parent consultation meetings each year. These allow parents the opportunity to discuss their child's progress in greater depth with their class teacher and to look at their child's work. Annual written reports are completed at the end of each academic year when a third consultation opportunity is offered to discuss reports if necessary. If you would like further information about your child's progress, please make an appointment with your class teacher via the school office.

School hosts a number of events, which parents are welcome to attend. There are also opportunities for parents to join our governing body. Please contact the office for further information.



### **Links with secondary schools**

Brede Primary School has close links with feeder secondary schools. A smooth transition is achieved for the children through visits by Year 7 teachers to Brede, and pupils attending secondary school open days and events. Important school information is always passed on.

### **Behaviour Policy**

Our Behaviour Policy can be found on the [website](#). Good behaviour and discipline is essential to successful teaching and learning, illustrated by our School Charter. We have high expectations of our pupils and we want them to feel happy and secure, have pride in our school, themselves and their work, and respond to others in a thoughtful manner.



### **Uniform**

The Governing body fully endorses the wearing of school uniform across the school and we appreciate your support in ensuring that our high expectations are reflected in all areas of school life including the wearing of correct uniform. A uniform supplier has been sourced which provides quality clothing and value for money. Please do not send your child to school in lace up shoes until they are able to tie laces independently.

Good quality second-hand items are also available from the school office. We are happy to swap items for the next size up.

#### **Winter**

- Grey skirt/pinafore or dark grey trousers
- Green polo shirt (with school logo) from school supplier
- Grey logo sweatshirt or grey logo cardigan from school supplier (see below).
- Grey, bottle green or black tights
- Grey or black plain socks.
- Black waterproof shoes (appropriate for outside playtimes)
- Coloured trainers, boots or canvas shoes are not suitable.

#### **Summer**

- Green/White check dress (available from leading supermarkets)
- Grey shorts
- Green logo polo shirt
- White or grey/black plain socks
- Grey sweatshirt or cardigan (with school logo)

**PE/Games**

White polo shirt

Black gym shorts and Velcro plimsolls (not trainers)

**Uniform Suppliers:**

**SuperStitch 86**

Visit their showroom at;

SuperStitch 86  
7 Castleham Road  
St Leonards on Sea  
East Sussex  
TN38 9NR

Opening Hours      8.30am – 5.00pm Monday-Friday  
                                 9.00am - 12.30pm Saturday

They are closed on all Bank Holidays throughout the year.

Tel: (01424) 852225

Fax: (01424) 852225

Email: [sales@superstitch86.co.uk](mailto:sales@superstitch86.co.uk)

Please name all items of clothing including footwear.

Long hair should be tied back. Hairbands should be plain and discreet.

One pair of small studs may be worn in the ears but should be removed or taped for PE lessons. Please supply your child with tape to do this. No other jewellery is permitted for health and safety reasons.

Makeup and nail varnish are not permitted.

### **Attendance & Punctuality**

In accordance with your statutory obligation, we expect to see your child at school every day unless they are too unwell to attend. Please confirm all absences with a call to the office. If your child is not present for registration and we have received no prior notification, we shall try to contact you to fulfil our safeguarding duty. The Department of Education, local authority and governing body expect the school to take a robust stance on attendance and punctuality. East Sussex Behaviour and Attendance Service monitors our registration data and any persistent absence or lateness is addressed in accordance with our procedures: [Attendance-Guidance-for-parents.pdf \(brede.e-sussex.sch.uk\)](https://www.brede.e-sussex.sch.uk/Attendance-Guidance-for-parents.pdf). Holiday requests during term-time cannot be authorised.

### **Accident or Illness at school**

Minor injuries such as cuts, bumps and bruises will be treated by trained first-aiders. Any injuries sustained that are judged to be more serious will be brought to your attention. If necessary, you will be contacted by telephone so that you can arrange for your child to see a health professional. If we cannot contact you, we shall assume responsibility and if necessary call an ambulance or take them to the Conquest Hospital. Please ensure home and work contact numbers are kept up to date.

### **Medicine**

If children need to take prescribed medicine during the school day (i.e. 4 doses), a medicine form will need to be completed at the school office. Medicine should be provided in the original dispensed packaging. Please ensure that the medicine has your child's name on it along with the dosage instructions. We are unable to administer any medicine unless it has been prescribed by a doctor and carries a pharmacy label.

### **Sun cream/sun hats**

We encourage children to wear sun hats during the summer months and apply their own hypoallergenic sun cream brought in from home.

### **Head Lice**

All schools suffer from occasional outbreaks of head lice but prompt action by parents will quickly deal with the problem. Regular combing and examination will help to keep the problem at bay. The NHS website provides some helpful tips: [Head lice and nits - NHS \(www.nhs.uk\)](https://www.nhs.uk/head-lice-and-nits)

### **School Dinners**

Meals are cooked on the premises by a contracted catering service. A menu is posted in the school entrance and sent home with your child. Children in reception and Key Stage One receive a universal free school meal. If you are in receipt of benefits and are entitled to claim free school meals, please pop into the school office and complete a form. School can then claim the extra funding available.

Payment for meals should be made by 8.30am each day online via ParentPay. Please ask at the office for further information. The school kitchen is operated by an external contractor and is financially independent from the school office. Please ensure there are sufficient funds on the account before ordering a meal for your child.

## **STAFFING STRUCTURE – 2023/2024**

### **Executive Headteacher Head of School and SENDCO**

Mrs J Knock  
Mrs S Bulgin

### **Class teachers**

Mrs J Burrows  
Miss L Skepper  
Miss M Nugent  
Miss L Skidmore

### **Teaching Assistants**

Mrs Billenness  
Mrs Davidson  
Mrs Ransley  
Mrs Peters  
Mrs Sharp  
Mrs Powell  
Mrs Francis

### **Office Staff**

Mrs S Holland Bursar  
Miss A Schalch Secretary

### **Midday Supervisors**

Mrs M Bull

### **Kitchen staff**

Mrs C Robertson  
Mrs L French

### **Caretaker/site manager**

Mr N Ledger

### **School Governors**

The school is governed on behalf of the LEA by a board of Governors. They are appointed from the LEA, Rother District Council and representatives elected by parents and teaching staff. The governors have an extensive role to play in all aspects of school life especially in the areas of curriculum and finance. They meet and visit the school regularly to fulfil their statutory duties. Please see the [website](#) for further information.

The Chair of Governors is Mrs Anne Hanney

To contact the governing body, please email the Clerk to the Governors, [office@brede.e-sussex.sch.uk](mailto:office@brede.e-sussex.sch.uk)